



# SAP MM

## 1.0 Introduction

- ERP Concepts
- SAP architecture
- Organization structure

## 2.0 Master data

- Material master
- Vendor master
- Tax master

## 3.0 Procurement of Stock Material

- Conditions
- Request for Quotation Management / Quotation Processing
- Create Purchase Order with Reference
- Purchasing info records
- Material Valuation Basics
- Stock Types, Valuation, GR in Warehouse
- Invoice Verification and Delivery Costs

## 4.0 Procurement of Consumable Material

- Consumable Material - Overview
- Purchase requisition
- Purchase Order and Order Acknowledgement
- Valuated and Non-Valuated Goods Receipts
- Blanket Purchase Order

## 5.0 Procurement of External Services

- Service Master Record and Conditions
- Purchase Order for Services
- Service Entry and Invoice Verification

## 6.0 Inventory Management –Goods Receipt

- Goods Receipt Without Reference
- Goods Receipt with Reference
- Return Delivery, Returns, and Cancellation
- Delivery Completed Indicator and Tolerances
- Date Checks in GR for Purchase Order



## **7.0 Stock Transfers/Transfer Postings**

- Transfer Postings
- Stock Transfer between Storage Locations
- Stock Transfer between Plants

## **8.0 Reservations**

- Manual Reservations
- Evaluations for Reservations
- Availability and Missing Part Check

## **9.0 Goods Issues**

- Unplanned Goods Issues
- Goods Issue with Reference
- Negative Stock

## **10.0 Special Procurement Form**

- Vendor Consignment
- Subcontracting process
- Pipe line process

## **11.0 Physical Inventory**

- Preparing and Carrying Out Physical Inventory
- Simplification of Physical Inventory
- Periodic Processing

## **12.0 Sources of Supply**

- Purchasing Information Record
- Contract
- Scheduling Agreement
- Source list
- Quota arrangement

## **13.0 Basic Invoice Verification Procedure**

- Introduction to Invoice Verification
- Basic Invoice Verification Procedure
- Document Parking
- Taxes, Cash Discounts, and Foreign Currency
- Invoices for POs with Account Assignment

## **14.0 Variances and Invoice Blocks**

- Variances and Blocking Reasons



- Invoice Reduction
- Variances without Reference to an Item
- Releasing Blocked Invoices

#### **15.0 Subsequent Debits/Credits, Delivery Costs, and Credit Memos**

- Subsequent Debit/Credit
- Delivery Costs
- Invoices without Reference to Purchase Orders
- Credit Memos and Reversals

#### **16.0 Consumption based planning**

- MRP procedures
- Lot size
- Planning run

#### **17.0 Additional topic**

- Split Valuation
- Valuation and account determination
- Batch management
- County specific tax over view
- Version management